

Full time teachers list (Data for the latest completed academic year)

Academic Year: 2019-20

SN	Name of the Full-time Teacher	Designation	Year of Joining	Name of the Department	PAN
1	MR. RAJEN KOLEY	ASSISTANT PROFESSOR	2012	CIVIL ENGINEERING	BIXPK2066G
2	MR. MAHADEB DAS	ASSISTANT PROFESSOR	2012	CIVIL ENGINEERING	BFXPD4766H
3	MR. SHAKYASEN DEBNATH	ASSISTANT PROFESSOR	2018	CIVIL ENGINEERING	BSIPD4940B
4	MS. POOJA BARMA	ASSISTANT PROFESSOR	2018	CIVIL ENGINEERING	BVLPB8912K
5	MR. RUPAM DATTA	ASSISTANT PROFESSOR	2020	CIVIL ENGINEERING	CABPD8383E
6	MR. SAYAN PAUL	ASSISTANT PROFESSOR	2019	CIVIL ENGINEERING	CTVPP5909B
7	MR. ANUPAM MUKHERJEE	ASSISTANT PROFESSOR	2006	COMPUTER SCIENCE & ENGINEERING	AVBPM8454G
8	MR. MITHUN ROY	ASSISTANT PROFESSOR	2004	COMPUTER SCIENCE & ENGINEERING	ADGPB6094E
9	MR. DEBAJYOTI GUHA	ASSISTANT PROFESSOR	2006	COMPUTER SCIENCE & ENGINEERING	APBPR0922E
10	MR. SATADAL CHAKRABORTY	ASSISTANT PROFESSOR	2007	COMPUTER SCIENCE & ENGINEERING	ANEPG2740G
11	MS. SAMPA DAS	ASSISTANT PROFESSOR	2008	COMPUTER SCIENCE & ENGINEERING	AMTPC7473L
12	MS. JAYASHREE SINGHA	ASSISTANT PROFESSOR	2007	COMPUTER SCIENCE & ENGINEERING	AUKPD9258M
13	MS. SUCHARITA DAS	ASSISTANT PROFESSOR	2005	COMPUTER SCIENCE & ENGINEERING	BNNPS6978J
14	MR. KRITTIBAS PARAI	ASSISTANT PROFESSOR	2010	COMPUTER SCIENCE & ENGINEERING	APIPD6900R
15	MS. SUTAPA BHATTACHARYA	ASSISTANT PROFESSOR	2009	COMPUTER SCIENCE & ENGINEERING	BEDPP6915D
16	MR. DEB SHEKHAR LAHA	ASSISTANT PROFESSOR	2010	COMPUTER SCIENCE & ENGINEERING	AQWPB7263J
17	MS. MOUMITA GHOSH	ASSISTANT PROFESSOR	2007	COMPUTER SCIENCE & ENGINEERING	AFHPL8713K
18	DR. SUSANTA KUMAR SAHA	ASSISTANT PROFESSOR	2010	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	BLRPS1085E
19	DR. JAYANTA DUTTA	ASSISTANT PROFESSOR	2002	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	AIBPD5574H
20	DR. BANANI ADHIKARI (DAS)	ASSOCIATE PROFESSOR	2005	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	AGZPA5703B
21	DR. SANJIB BHATTACHARYA	ASSISTANT PROFESSOR	2010	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	AQEPB3114C
22	MR. SOUMENDU GOLUI	ASSISTANT PROFESSOR	2010	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	AXXPG3616Q
23	MR. RAJEEB CHETRI	ASSISTANT PROFESSOR	2010	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	AHEPC9981D
24	MR. BHASKARANANDA DASGUPTA	ASSISTANT PROFESSOR	2010	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	ADJPD3360J
25	MR. HRISHIKESH ROY	ASSISTANT PROFESSOR	2010	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	ASCPR4143
26	MS. RIMNI CHAKRAVARTY	ASSISTANT PROFESSOR	2010	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	AQLPC1031E
27	MR. PINAKY BHADURY	ASSISTANT PROFESSOR	2011	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	BFIPB9118L
28	DR. DEBASMRITI BHATTACHERJEE	ASSISTANT PROFESSOR	2013	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	BBSPB7900G
29	MR. SAMIT GHOSH	ASSISTANT PROFESSOR	2012, 2020	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	BCYPG0401N
30	MR. BIKIRAN DAS	ASSISTANT PROFESSOR	2017	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	BDFPD3214G
31	DR. DEBABRATA MOITRA	ASSISTANT PROFESSOR	2019	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	BCEPM9706N
32	DR. MANJIMA BHATTACHARYA	ASSISTANT PROFESSOR	2019	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	CGUPB6330E
33	MS. BAHNISIKHA ROY MUHURI	ASSISTANT PROFESSOR	2020	DEPARTMENT OF ENGINEERING SCIENCES AND HUMANITIES	EETPR7836J



Siliguri Institute of Technology

P.O. SUKNA, SILIGURI, DIST. DARJEELING, PIN : 734009
Tel : (0353) 2778002 / 04, Fax : (0353) 2778003
e-mail : sit99@rediffmail.com
sitsiliguriwb@yahoo.com

34	MR. MITUL RANJAN CHAKRABORTY	ASSISTANT PROFESSOR	2000	ELECTRICAL ENGINEERING	ABZPC0017B
35	MR. JAYANTA BHUSAN BASU	ASSISTANT PROFESSOR	2000	ELECTRICAL ENGINEERING	ACTPB5446L
36	MR. PRALAY ROY	ASSISTANT PROFESSOR	2007	ELECTRICAL ENGINEERING	ARSPR8354H
37	MS. SHRABANI PAL	ASSISTANT PROFESSOR	2008	ELECTRICAL ENGINEERING	BDKPP7077G
38	DR. SUBHAJIT DAWN	ASSISTANT PROFESSOR	2017	ELECTRICAL ENGINEERING	BEDPD1351K
39	MR. ARUP DAS	ASSISTANT PROFESSOR	2008	ELECTRICAL ENGINEERING	AQBPD2757Q
40	MR. KOUSHIK CHATTERJEE	ASSISTANT PROFESSOR	2016	ELECTRICAL ENGINEERING	AJEP8730C
41	DR. CHIRANJIT SAIN	ASSISTANT PROFESSOR	2010	ELECTRICAL ENGINEERING	CUDPS6411A
42	MR. SUBHAJIT ROY	ASSISTANT PROFESSOR	2010	ELECTRICAL ENGINEERING	AORPR2705N
43	MR. INDRAJIT KOLEY	ASSISTANT PROFESSOR	2013	ELECTRICAL ENGINEERING	BMRPK6695K
44	DR. SWAPAN KUMAR BHATTACHARYYA	PROFESSOR	2019	ELECTRONICS & COMMUNICATION ENGINEERING	AAIPB9114E
45	MR. MANAS PARAI	ASSISTANT PROFESSOR	2009	ELECTRONICS & COMMUNICATION ENGINEERING	BCSPP6470N
46	DR. MANAS SAHA	ASSISTANT PROFESSOR	2002	ELECTRONICS & COMMUNICATION ENGINEERING	ALQPS0404D
47	MS. SARMISTHA MONDAL	ASSISTANT PROFESSOR	2004	ELECTRONICS & COMMUNICATION ENGINEERING	AVSPS2203A
48	MR. SANDIP BANERJEE	ASSISTANT PROFESSOR	2007	ELECTRONICS & COMMUNICATION ENGINEERING	BBEPM4021P
49	MR. SUDIP KUMAR GHOSH	ASSISTANT PROFESSOR	2007	ELECTRONICS & COMMUNICATION ENGINEERING	ANSPB9189Q
50	MS. ANINDITA SINHA	ASSISTANT PROFESSOR	2009	ELECTRONICS & COMMUNICATION ENGINEERING	ANSPG0850F
51	MR. DEBAJYOTI MISRA	ASSISTANT PROFESSOR	2009	ELECTRONICS & COMMUNICATION ENGINEERING	BTUPS5510B
52	MS. DIA GHOSH	ASSISTANT PROFESSOR	2012	ELECTRONICS & COMMUNICATION ENGINEERING	BBDPM4357H
53	MS. JAYATI ROUTH	ASSISTANT PROFESSOR	2012	ELECTRONICS & COMMUNICATION ENGINEERING	APLP7061B
54	MR. SUBHAMAY SARKER	ASSISTANT PROFESSOR	2016	ELECTRONICS & COMMUNICATION ENGINEERING	BJSPR6016F
55	MS. ADITI SENGUPTA	ASSISTANT PROFESSOR	2018	ELECTRONICS & COMMUNICATION ENGINEERING	BUBPS9759J
56	MR. DEBADITYA KUNDU	ASSISTANT PROFESSOR	2006	INFORMATION TECHNOLOGY	ASMPK5575C
57	MS. SATHI BALL	ASSISTANT PROFESSOR	2007	INFORMATION TECHNOLOGY	AVDPB3558Q
58	MR. ASIT BARMAN	ASSISTANT PROFESSOR	2009	INFORMATION TECHNOLOGY	AVZPB5278R
59	MR. SUBRATA DE	ASSISTANT PROFESSOR	2009	INFORMATION TECHNOLOGY	ASZPD0595N
60	DR. SHUVENDU DEY	ASSISTANT PROFESSOR	2010	MASTER OF BUSINESS ADMINISTRATION	AGXPD0582D
61	MR. SHOMNATH DUTTA	ASSISTANT PROFESSOR	2005	MASTER OF BUSINESS ADMINISTRATION	ALTPD6245N
62	MS. SANTANA GUHA	ASSISTANT PROFESSOR	2010	MASTER OF BUSINESS ADMINISTRATION	ATOPG9203A
63	MS. SWAGATA NATH	ASSISTANT PROFESSOR	2018	MASTER OF BUSINESS ADMINISTRATION	BGWPD9686A
64	MS. PAPIA BHOWMICK	ASSISTANT PROFESSOR	2018	MASTER OF BUSINESS ADMINISTRATION	BJJPB3746B
65	MR. DEBAYAN NANDI	ASSISTANT PROFESSOR	2010	MASTER OF BUSINESS ADMINISTRATION	ABWPN1617P
66	MR. RAJEEV DUTRAJ	ASSISTANT PROFESSOR	2019	MASTER OF BUSINESS ADMINISTRATION	CPNPD1092M
67	MR. SUPRATIM BASU	ASSISTANT PROFESSOR	2020	MASTER OF BUSINESS ADMINISTRATION	AIVPB5280E
68	MS. PARAMITA CHOUDHURY	ASSISTANT PROFESSOR	2017	MASTER OF BUSINESS ADMINISTRATION	ANXPC3922B


Director
Siliguri Institute of Technology

THE ACADEMY OF ENGINEERING & MANAGEMENT TRUST

33A, Chowringhee Road, 12th Floor, CIC Building, Kolkata-700 071

Ph No :- (033) 2226 4396/ 9785/ 2217 0733, FAX (033) 2226 2814

Date: 27/07/2012.

Ref No: AEMT/SIT/Civil/AP/2012/01

Mr. Rajen Koley.
Nipendra Sarani, Fatakgora,
Chandannagar, Hooghly, Pin-712136
Phone No. - 9088145885

Sir,

This refers to your application and subsequent interaction. We are pleased to offer you an appointment as Faculty, Department of **Civil Engineering** subject to the following terms and conditions:

1. **Position**

Assistant Professor, Department of Civil Engineering.

2. **Posting**

You will be initially posted at **Siliguri Institute of Technology**. However your posting is transferable to any place in India or abroad at the discretion of the Trust. On such transfer you will be governed by the appropriate rule of the organization. Schedule working days will be six days per week.

3. **Joining & Reporting**

You are advised to Join Immediately. You will report to the HOD, Civil Engineering or any other supervisor which will be communicated to you subsequently.

4. **Role & Responsibilities**

You will work as faculty member in the engineering college / institute under the trust as per directives of the Competent Authority.

Your roles and responsibilities including working hours as faculty will be guided as per AICTE norms.

In addition / substitution to this, the authority may give you the other assignments such as (but not limited to) developing course materials, training materials, R&D, consultancy etc.

5. **Tenure**

You will be under probation for one year from the date of joining. However your performance will be reviewed on completion of one year service. On successful completion of one year of service, further regularization of service will be considered depending on your satisfactory performance reviewed by the competent authority.

6. **Separation**

If required, your services are terminable by either party giving one month notice to the other or salary in lieu of notice. Either party need not assign any reasons for such termination.

However in case of breach of the disciplinary rules of the organization or misconduct or breaking the confidentiality of the organization, your services are terminable with immediate effect in addition to further legal actions if deemed to be suitable. In such event, it would not be necessary for the organization to give you either any notice or salary in lieu of notice whatsoever.



THE ACADEMY OF ENGINEERING & MANAGEMENT TRUST

33A, Chowringhee Road, 12th Floor, CIC Building, Kolkata-700 071

Ph. No.:- (033) 2226 4396/ 9785/ 2217 0733, FAX (033) 2226 2814

7. Tour and Travel

You may be required to undertake travel for the work of the Trust as and when necessary.

8. Confidentiality

In the course of employment with the Trust, by virtue of the position held by you, you may acquire knowledge regarding the Institutions tailor made process, method of operation, marketing plan and operational practice or any other information which are not in the public domain. Such confidential knowledge however obtained by you, shall not be disclosed or allowed to be disclosed to other parties in the interest of the trust / organization. Therefore you shall not, at any time thereafter, make available or accessible such confidential information to any other party directly or indirectly.

9. Emoluments

You will be placed in the pay band of **Rs. 15,600-39,100/-** with Grade Pay of **Rs. 6,000/-** and the Pay in the band is fixed at **Rs. 15,600/-** p.m. your basic is fixed at **Rs. 21,600/-**.

10. General

1. You will be bound by any rules, regulations and orders of the Institutions promulgated time to time.
2. As this is a full time employment, you will not accept any other employment (Full or Part Time) during the employment period with us.
3. You should be always alive to the responsibilities, duties and dignities attached to this appointment and should conduct yourself accordingly. It is understood that you should not conduct yourself with raising of collective demands and shall not conduct yourself in any manner amounting to breach of confidence reposed in you or inconsistent with the position of responsibility occupied by you.
4. Any variation of the above terms and conditions will not be valid unless expressed in writing.
5. You are requested to give written consent if above terms are acceptable to you.

You are further advised to submit following documents at the time of joining

- d. Copies of degrees and mark sheets.
- e. Copy of age proof.
- f. A copy of CV.

Thanking you,

Yours truly,



(Hillol Majumder)
Manager-HR

CC to:

- 1) The Principal, SIT
- 2) Accounts Department
- 3) HR Department

THE ACADEMY OF ENGINEERING & MANAGEMENT TRUST

33A, Chowringhee Road, 12th Floor, CIC Building, Kolkata-700 071

Ph. No.:- (033) 2226 4396/ 9785/ 2217 0733, FAX (033) 2226 2814

Date: 25/06/2012.

Ref No: AEMT/SIT/CIVIL/AP/2012/01

Mr. Mahadeb Das.
C/o Sri Birendra Nath Das, Ramkrishna Pally,
(Beside Kalinga Hotel), Malda-732101
Phone No.- 9432170081

Sir,

This refers to your application and subsequent interaction. We are pleased to offer you an appointment as Faculty, Department of Civil Engineering subject to the following terms and conditions:

1. Position

Assistant Professor, Department of Civil Engineering.

2. Posting

You will be initially posted at **Siliguri Institute of Technology**. However your posting is transferable to any place in India or abroad at the discretion of the Trust. On such transfer you will be governed by the appropriate rule of the organization. Schedule working days will be six days per week.

3. Joining & Reporting

You are advised to Join Immediately. You will report to the HOD, Civil Engineering or any other supervisor which will be communicated to you subsequently.

4. Role & Responsibilities

You will work as faculty member in the engineering college / institute under the trust as per directives of the Competent Authority.

Your roles and responsibilities including working hours as faculty will be guided as per AICTE norms.

In addition / substitution to this, the authority may give you the other assignments such as (but not limited to) developing course materials, training materials, R&D, consultancy etc.

5. Tenure

You will be under contractual appointment for two years from the date of joining. However your performance will be reviewed on completion of one year service. On successful completion of two years of service, further extension of the contract or regularization of service will be considered depending on your satisfactory performance and available vacancy.

6. Separation

If required, your services are terminable by either party giving one month notice to the other or salary in lieu of notice. Either party need not assign any reasons for such termination. However in case of breach of the disciplinary rules of the organization or misconduct or breaking the confidentiality of the organization, your services are terminable with immediate effect in addition to further legal actions if deemed to be suitable. In such event, it would not be necessary for the organization to give you either any notice or salary in lieu of notice whatsoever.

2019/2/6 14:11

THE ACADEMY OF ENGINEERING & MANAGEMENT TRUST

33A, Chowringhee Road, 12th Floor, CIC Building, Kolkata-700 071

Ph. No.:- (033) 2226 4396/ 9785/ 2217 0733, FAX (033) 2226 2814

7. Tour and Travel

You may be required to undertake travel for the work of the Trust as and when necessary.

8. Confidentiality

In the course of employment with the Trust, by virtue of the position held by you, you may acquire knowledge regarding the Institutions tailor made process, method of operation, marketing plan and operational practice or any other information which are not in the public domain. Such confidential knowledge however obtained by you, shall not be disclosed or allowed to be disclosed to other parties in the interest of the trust / organization. Therefore you shall not, at any time thereafter, make available or accessible such confidential information to any other party directly or indirectly.

9. Emoluments

You will receive Rs. 30,000/- pm as consolidated monthly salary. No other allowances will be admissible.

10. General

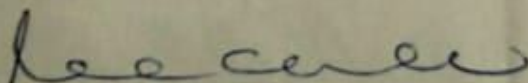
1. You will be bound by any rules, regulations and orders of the Institutions promulgated time to time.
2. As this is a full time employment, you will not accept any other employment (Full or Part Time) during the employment period with us.
3. You should be always alive to the responsibilities, duties and dignities attached to this appointment and should conduct yourself accordingly. It is understood that you should not conduct yourself with raising of collective demands and shall not conduct yourself in any manner amounting to breach of confidence reposed in you or inconsistent with the position of responsibility occupied by you.
4. Any variation of the above terms and conditions will not be valid unless expressed in writing.
5. You are requested to give written consent if above terms are acceptable to you.

You are further advised to submit following documents at the time of joining

- a. Copies of degrees and mark sheets.
- b. Copy of age proof.
- c. A copy of CV.

Thanking you,

Yours truly,



T. K. Ghosh
(Director)

CC to:

- 1) The Principal, SIT
- 2) Accounts Department
- 3) HR Department

2019/2/6 14:12



Siliguri Institute of Technology

TECHNO CAMPUS, SALBARI, HILL CART ROAD, SILIGURI, DARJEELING
Phone : 0353-2574074, 2574076, Fax : 0353-2574075, E-mail : silsig@satyam.net.in

August 22, 2006

Mr. Anupam Mukherjee
P-2, Neel Gopal Park,
Brahmapur, P.O : Garia,
Kolkata : 700 084

Dear Sir,

We are pleased to offer you a position as **Lecturer**, in the **Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- 1) Date of joining You are advised to join immediately.
- 2) Probation You would be on probation for 1 year from your date of joining
- 3) Terms of Probation On completion of probation period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report.
- 4) Place of Posting/Schedule You will be posted **at Siliguri Institute of Technology**. Schedule working days will be six days per week.
- 5) Salary & Allowances You will be paid Rs. 8000 as a consolidated pay. On completion of the probation period and subsequent regularization of your service, you will be entitled for other admissible allowances as per the rules of the Institute
- 6) Physical Fitness Your appointment is subject to your being found medically fit
- 7) Termination of employment Your service is terminable on one (1) month notice from either side during probation period.
- 8) Reporting You will be reporting to the **HOD, Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**.
- 9) Job Responsibilities
 - a) Lecturer for the students of **Department of Computer Science & Engineering / Information Technology** at Siliguri Institute of Technology.
 - b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management



Siliguri Institute of Technology

TECHNO CAMPUS, SALBARI HILL, CART ROAD, SILIGURI, DARJEELING
Phone : 0353-2574074, 2574076, Fax : 0353-2574075, E-mail : info@technoindia.com

10) General

1.2:

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)
Director

Cc: The Principal, Siliguri Institute of Technology
Cc: A/C Dept.
Cc: HR Dept



August 17, 2006

Dear Sir,

We are pleased to offer you a position as Lecturer, in the Department of Computer Science & Engineering/Information Technology at Siliguri Institute of Technology. The appointment is as per the following terms and conditions:

- | | |
|------------------------------|--|
| 1) Date of joining | You are advised to join on 1 st September 2006 |
| 2) Probation | You would be on probation for 1 year from your date of joining. |
| 3) Terms of Probation | On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation. |
| 4) Place of Posting/Schedule | You will be posted at Siliguri Institute of Technology. Schedule working days will be six days per week |
| 5) Salary & Allowances | You will be placed in the scale of Rs.8000 – 275-13500 per month together with other admissible allowances as per the rules of the Institute. The basic is fixed at Rs.8000/- per month. |
| 6) Physical Fitness | Your appointment is subject to your being found medically fit. |
| 7) Termination of employment | Your service is terminable on one (1) month's notice from either side during probation period. |
| 8) Reporting | You will be reporting to the HOD, Department of Computer Science & Engineering – Information Technology at Siliguri Institute of Technology. |
| 9) Job Responsibilities | (a) Lecturer for the students of Computer Science & Engineering/Information Technology at SIT.

(b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management. contd.. page 2 |



Siliguri Institute of Technology

HILL CART ROAD P.O. : SUKNA, SILIGURI, DIST. DARJEELING - 73.
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : info@sitcollege

: 2 :

10) General

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

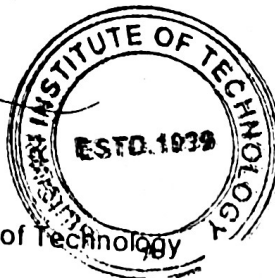
You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copy of each of the mark-sheets and certificates for our records &
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,


(T K Ghosh)
Director



Cc: The Principal, Siliguri Institute of Technology

Cc: A/C Dept.

Cc: HR Dept

HM: PP D:\HRD\SIT APMNT LETTER\Revsd Lec 06\Mithun Roy CSE IT.doc

Received original
Mithun Roy
31/10/08



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : Info@sitcollege.org

August 01, 2008.

Mr. Satadal Chakraborty
C/O Mr. Sabyasachi Chakraborty
Ramkrishna Pally
Chinsurah, Hooghly;

Dear Sir,

We are pleased to offer you a position as **Lecturer**, in the **Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- 1) Date of joining You are advised to join immediately.
- 2) Probation You would be on probation for 1 year from your date of joining
- 3) Terms of Probation On completion of probation period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report.
- 4) Place of Posting/Schedule You will be posted at **Siliguri Institute of Technology**. Schedule working days will be six days per week.
- 5) Salary & Allowances You will be paid Rs. 8000 as a consolidated pay. On completion of the probation period and subsequent regularization of your service, you will be entitled for other admissible allowances as per the rules of the Institute
- 6) Physical Fitness Your appointment is subject to your being found medically fit
- 7) Termination of employment Your service is terminable on one (1) month notice from either side during probation period.
- 8) Reporting You will be reporting to the **HOD, Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**.
- 9) Job Responsibilities
 - a) **Lecturer for the students of Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**.
 - b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : info@sitcollege.org

10) General

: 2 :

- You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- You will devote your full time, attention and capability in the interest of the Institute.
- You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

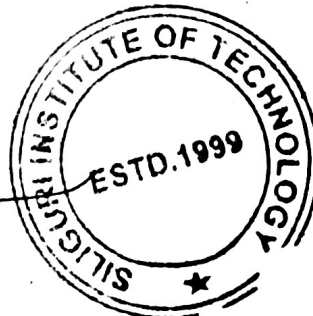
- all the certificates and mark-sheets in original for verification
- duly attested copies of each of the mark-sheets and certificates for our records
- two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)

Director



Cc: The Principal, Siliguri Institute of Technology
Cc: A/C Dept.
Cc: HR Dept

accepted

S. Chakraborty

17.08.07



Siliguri Institute of Technology

P.O. SUKNA, SILIGURI, DIST. DARJEELING, PIN : 734 009
Tel. : (0353) 2778002 / 04, Fax : (0353) 2778003
e-mail : sit99@rediffmail.com
sitsiliguriwb@yahoo.com

Date : - 01/08/2007

To
Ms Jayashree Singha.
C/o Subhrendu Ray,
Vill : Palashdiha,
Po : Kanyapur,
Dt : Burdwan,
Pin : 713341.

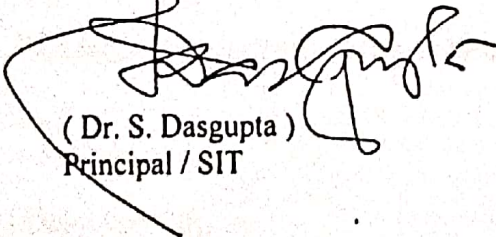
Dear Ms Singha

This has reference to your application for the post of Lecturer in Computer Science & Engineering / Information Technology and the interview dated : 27/07/2007

We have the pleasure to offer you appointment in the post of Lecturer in Computer Science & Engineering / Information Technology initially for a period of one year on contractual basis at a consolidated remuneration of Rs.8,000.00 per month.

Please send your consent and probable date of joining immediately to facilitate issue of the Appointment Letter.

Yours Sincerely


(Dr. S. Dasgupta)
Principal / SIT



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2574074 / 4076, Fax : (0353) 2574075, E-mail : silsig@satyam.net.in

December 26, 2005

Ms. Sucharita Das
P.O: Debinagar, P.S: Raiganj,,
Dist : Uttar Dinajpur, Pin : 733123

Madam,

We are pleased to offer you a position as **Lecturer**, in the **Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- | | |
|------------------------------|---|
| 1) Date of joining | You are advised to join immediately.. |
| 2) Nature | The appointment is contractual and valid upto 31.07.2006 |
| 3) Regular Employment | On completion of contract period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report. |
| 4) Place of Posting/Schedule | You will be posted at Siliguri Institute of Technology . Schedule working days will be six days per week. |
| 5) Salary & Allowances | You will be paid Rs. 8000 as basic pay. On completion of the contract period and subsequent regularization of your service, you will be entitled for other admissible allowances as per the rules of the Institute |
| 6) Physical Fitness | Your appointment is subject to your being found medically fit |
| 7) Termination of employment | Your service is terminable on one (1) month notice from either side during probation period. |
| 8) Reporting | You will be reporting to the HOD, Department of Computer Science & Engineering / Information Technology at Siliguri Institute of Technology . |
| 9) Job Responsibilities | <ul style="list-style-type: none">a) Lecturer for the students of Department of Computer Science & Engineering / Information Technology at Siliguri Institute of Technology.b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management |



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2574074 / 4076, Fax : (0353) 2574075, E-mail : silsg@satyam.net.in

10) General

: 2 :

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)
Director

Cc: The Principal, Siliguri Institute of Technology
Cc: A/C Dept.
Cc: HR Dept



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225

Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

April 20, 2010

Dr. Susanta Kumar Saha
Jamini Niloy
J.C.Bose Road by Lane
Subhaspally
Siliguri-734001

Sir,

We are pleased to offer you a position as **Senior Lecturer**, in the **Department of Basic Science & Humanities (Chemistry)** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- | | |
|------------------------------|--|
| 1) Date of joining | You are advised to join immediately. |
| 2) Probation | You would be on probation for 1 year from your date of joining |
| 3) Terms of Probation | On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation |
| 4) Place of Posting/Schedule | You will be posted at Siliguri Institute of Technology .
Schedule working days will be six days per week. |
| 5) Salary & Allowances | You will be placed in the scale of Rs. 10000-325-15200/- together with other admissible allowances as per the rules of the Institute. The basic is fixed at Rs.10000/- (Rupees Ten Thousand Only) per month. |
| 6) Physical Fitness | Your appointment is subject to your being found medically fit |
| 7) Termination of employment | Your service is terminable on one (1) month notice from either side during probation period. |
| 8) Reporting | You will be reporting to the HOD, Department of Basic Science & Humanities (Chemistry), Siliguri Institute of Technology. |
| 9) Job Responsibilities | a) Senior Lecturer for the students of Department of Basic Science & Humanities (Chemistry) at Siliguri Institute of Technology.

b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management. |



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silsig@satyam.net.in

10) General

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)
Director

Cc: Principal, Siliguri Institute of Technology
Cc: A/C Dept.
Cc: HR Dept
Cc: Statutory Dept.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

Date: 01.12.2011

Dr. Susanta Kr. Saha
Assistant Professor
Department of DESH (Chemistry)
Siliguri Institute of Technology
Sukna, Salbari, Siliguri

Sub: Confirmation of service

Sir,

The Appraisal Committee has duly reviewed your performance and we are pleased to confirm your terms of service as **Assistant Professor** in the **Department of Engineering Sciences and Humanities** at **Siliguri Institute of Technology** with effect from **01-07-2011**.

All other terms and conditions will remain unaltered.

Thanking you,

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'T.K. Ghosh'.

(T.K.Ghosh)
Director

Cc: The Principal, Siliguri Institute of Technology
Cc: A/C Department
Cc: HR Deptt.

Anil B. B. B.



Siliguri Institute of Technology

P.O. Sukna, Siliguri, Dist. Darjeeling, PIN- 734 225
Tel : (0353) 574074 / 75 / 76; Fax : (0353) 574075
e-mail : sitslg@dte.vsnl.net.in

Ref. : SIT/F-67/2002/1118

Date : 09.08.2002

APPOINTMENT ORDER

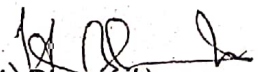
With reference to the application dated 29th of July, 2002 and subsequent discussion, Mr. Jayanta Dutta is hereby appointed as Lecturer in Mathematics Department with immediate effect. This appointment is valid upto 24th December, 2002. During this period your salary will be Rs. 8000/- inclusive of all admissible allowances, as per Institute rules subject to statutory deductions, if any. The present appointment is purely temporary on contract basis and can be terminated anytime, with one month's notice from either side. It may be reviewed by expert committee after the date of expiry if not terminated earlier for regularisation.

You are requested to join the post within seven days from the date of issue of the letter. You will have to abide by the service rules and regulations of the college now existing and as may be framed and /or amended from time to time.

In case the terms are acceptable to you, please sign the copy of this offer letter and submit the same to the undersigned for record, along with attested copies of all testimonials and certificates.

We may utilise your service in any other manner as and when necessary for the any other service related to the Institute for which no extra remuneration will be paid.

Welcoming you to our Institute.


(Prof. H. Bhattacharya)
Principal.

To
Mr. Jayanta Dutta,
Vill. Purbachal,
P.O. Est Udayrajpur,
Dist. North 24-Parganas,
PIN 743 275.



Siliguri Institute of Technology

TECHNO CAMPUS, SALBARI, HILL CART ROAD, SILIGURI, DARJEELING
Phone : 0353-2574074, 2574076, Fax : 0353-2574075, E-mail : silsg@satyam.net.in

September 19, 2003

To
Mr. Jayanta Dutta
Lecturer (Mathematics)
Siliguri Institute of Technology
Siliguri

Sir,

SUB : YOUR ANNUAL APPRAISAL

With reference to your annual appraisal held on 23 August 2003, we inform you that your performance rating has been recorded as 'C' ('Fair - should be improved') by the Appraisal Committee specially constituted for the purpose.

On the basis of the satisfactory recommendations of the Committee, you are being confirmed in the scale of **Rs. 8000-275-13,500/-** with effect from **1st September, 2003**. Your designation will remain as **Lecturer**.

Your future increments in the scale will be subject to your satisfactory performance, as laid down in your specified Key Result Areas (KRAs) as is to be ascertained by you from the Principal.

Thanking you,

Yours faithfully,

T. K. Ghosh
Director



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

Date: 1.12.2010

Ref. No: SIT / DESH / F / 11

Name: MR. HRISHIKESH ROY

Address: Shivmandir, Darjeeling-734011, WB

Sub: Revised terms of Appointment

Sir,

We are pleased to designate you as **Assistant Professor**, in the **Department of DESH (English)**, with retrospective effect from 1st July 2010.

The revised terms are as mentioned below:

Position:

Assistant Professor

Department:

Department of DESH (English)

Emoluments

Pay Band: Rs.15600- 39100

Pay in the Pay Band: Rs. 15600.00

Academic Grade Pay: Rs. 6000.00

You will be entitled to admissible allowances as per rule of the College.

Your next Increment will be due on **01.07.2011** subject to satisfactory performance.

Role & Responsibilities

- As **Assistant Professor** your role & responsibilities in Teaching, R&D, Consultancy, External Projects, Extra Curricular activities and Departmental works will be guided by the AICTE norms.
- You have to take significant role in allied activities like seminars, workshops, publications, faculty Development program etc as part of total quality improvement Programme.
- All the above mentioned components will be given adequate weightage in the annual performance appraisal.



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. DARJEELING - 7

Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : info@siliguri.ac.in

Date: 31.07.2010

Mr. Hrishikesh Roy
Beside B. Ed. College, Shivmandir, Kadamtala,
Dist: Darjeeling, Pin: 734011
Ph No.: 9614386085

Sir,

We are pleased to offer you the position of **Lecturer** in the **Department of DESH (English)** at **Siliguri Institute of Technology, Siliguri**. The appointment is as per the following terms and conditions:

- 1) Date of joining: You are advised to join immediately.
- 2) Probation: You would be on probation for 1 year from your date of joining.
- 3) Terms of Probation: On completion of probationary period, you will be reviewed by a Committee constituted for the purpose and receipt of their satisfactory report; your service in the Institute may be considered for confirmation.
- 4) Place of Posting/Schedule: You will be posted at **Siliguri Institute of Technology, Siliguri**. Schedule working days will be six-days per week.
- 5) Salary & Allowances: You will be placed in the scale of **Rs.8000-275-13500/-** together with other admissible allowances as per the rules of the Institute. Basic is fixed at **Rs.8000/- p.m.**
- 6) Physical Fitness: Your appointment is subject to your being found medically fit.
- 7) Termination of employment: Your service is terminable on one (1)-month notice from either side during probation period.
- 8) Reporting: You will be reporting to the **HOD, Department of DESH at Siliguri Institute of Technology, Siliguri**.
- 9) Job Responsibilities:
 - a) Lecturer for the students of **DESH** at **Siliguri Institute of Technology, Siliguri**.
 - b) You have to prepare complete study materials, question banks, tutorials on regular basis for upload into **Techno India Group**.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

Date: 26th July 2013

Ref No: SIT/BSH (Math)/AP./2013/01

Ms. Debasmriti Bhattacharjee
C/o Biswanath Bhattacharjee, Rest Camp,
RLY QRS No. DS/50/F, P.O. Rest Camp,
Guwahati-781012
Phone No. - 08967176283

Madam,

This refers to your application and subsequent interaction. We are pleased to offer you an appointment as **Assistant Professor, Department of Basic Science and Humanities (Mathematics)** subject to the following terms and conditions:-

1. Position

Assistant Professor, Department of Basic Science and Humanities (Mathematics)

2. Posting

You will be posted at **Siliguri Institute of Technology**. Your schedule working days will be as per norms of the institution.

3. Joining & Reporting

You are advised to join from 25th July, 2013. You will report to the **HOD, Basic Science & Humanities, Siliguri Institute of Technology** or any other supervisor which will be communicated to you subsequently.

4. Role & Responsibilities

You will work as faculty member in the engineering college / institute as per directives of the Competent Authority.

Your roles and responsibilities including working hours as faculty will be guided as per AICTE norms.

In addition / substitution to this, the authority may give you the other assignments such as (but not limited to) developing course materials, training materials, R&D, consultancy etc.

5. Tenure

You will be under contract for 2 (Two) years from the date of joining. However your performance will be reviewed on completion of one year service. On successful completion of one year of service, further regularization of service will be considered depending on your satisfactory performance reviewed by the competent authority.

6. Separation

If required, your services are terminable by either party giving one month notice to the other or salary in lieu of notice. Either party need not assign any reasons for such termination.

However in case of breach of the disciplinary rules of the organization or misconduct or breaking the confidentiality of the organization, your services are terminable with immediate effect in addition to further legal actions if deemed to be suitable. In such event, it would not be necessary for the organization to give you either any notice or salary in lieu of notice whatsoever.

Corporate Office : Techno India, Phase II, 7th Floor, EM4/1, Salt Lake, Sector V, Kolkata - 700 091, West Bengal, India
Phone : +91 33 2357-6163 / 64 / 84 / 2658 / 1094, Fax : +91 33 2357-2450

Received and
accepted for
12/8/13



Siliguri Institute of Technology

HILL CART ROAD, P.O. SUKNA, SILIGURI, DIST. DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

7. Tour and Travel

You may be required to undertake travel for the work of the Institute as and when necessary.

8. Confidentiality

In the course of employment with the Institution, by virtue of the position held by you, you may acquire knowledge regarding the Institutions tailor made process, method of operation, marketing plan and operational practice or any other information which are not in the public domain. Such confidential knowledge however obtained by you, shall not be disclosed or allowed to be disclosed to other parties in the interest of the Institution / organization. Therefore you shall not, at any time thereafter, make available or accessible such confidential information to any other party directly or indirectly.

9. Emoluments

You will receive Rs. 30,000/- (Thirty Thousand Only) per month as consolidated pay. No other allowances will be given.

10. General

1. You will be bound by any rules, regulations and orders of the Institutions promulgated time to time.
2. As this is a full time employment, you will not accept any other employment (Full or Part Time) during the employment period with us.
3. You should be always alive to the responsibilities, duties and dignities attached to this appointment and should conduct yourself accordingly. It is understood that you should not conduct yourself with raising of collective demands and shall not conduct yourself in any manner amounting to breach of confidence reposed in you or inconsistent with the position of responsibility occupied by you.
4. Any variation of the above terms and conditions will not be valid unless expressed in writing.
5. You are requested to give written consent if above terms are acceptable to you.

You are further advised to submit following documents at the time of joining

- a. Copies of degrees and mark sheets.
- b. Copy of age proof.
- c. A copy of CV.

Thanking you,

Yours truly,

T. K. Ghosh
(Director)

Cc: To the Director / Principal, Siliguri Institute of Technology
Cc: HR Department
Cc: Accounts Department



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

Date: 29.01.2019

Ref. No.-SIT/DESH (Chem)/AP/NA/2019/01

Dr. Debabrata Moitra
C/o Satinath Moitra, Nivedita Apartment, Shubhaspally, Netaji Road,
Siliguri, P.O.- Shubhaspally, Dist.- Darjeeling, Pin-734001
Ph. No.- 08250522930

Sir,

This refers to your application and subsequent interaction. We are pleased to offer you an appointment as **Assistant Professor, Department of Engineering, Science & Humanities** subject to the following terms and conditions:

1. Position

Assistant Professor, Department of Engineering, Science & Humanities.

2. Posting

You will be posted at **Siliguri Institute of Technology**. Your schedule working days will be as per norms of the institution.

3. Joining & Reporting

You are advised to join on or after 01.02.2019. You will report to the HOD, Engineering, Science & Humanities, Siliguri Institute of Technology, or any other supervisor which will be communicated to you subsequently.

4. Role & Responsibilities

You will work as faculty member in the engineering college / institute as per directives of the Competent Authority.

Your roles and responsibilities including working hours as faculty will be guided as per AICTE and MAKAUT norms.

In addition / substitution to this, the authority may give you the other assignments such as (but not limited to) developing course materials, training materials, R&D, consultancy etc.

5. Tenure

You will be under probation for 1 (One) year from the date of joining. Your performance will be reviewed on completion of one year service. On successful completion of one year of service, further extension of service/ regularization of service will be considered depending on your satisfactory performance reviewed by the competent authority.

6. Separation

If required, your services are terminable by either party giving one month notice to the other or salary in lieu of notice. Either party need not assign any reasons for such termination.

However in case of breach of the disciplinary rules of the organization or misconduct or breaking the confidentiality of the organization, your services are terminable with immediate effect in addition to further legal actions if deemed to be suitable. In such event, it would not be necessary for the organization to give you either any notice or salary in lieu of notice whatsoever.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

7. Tour and Travel

You may be required to undertake travel for the work of the Institute as and when necessary.

8. Confidentiality

In the course of employment with the Institution, by virtue of the position held by you, you may acquire knowledge regarding the Institutions tailor made process, method of operation, marketing plan and operational practice or any other information which are not in the public domain. Such confidential knowledge however obtained by you, shall not be disclosed or allowed to be disclosed to other parties in the interest of the Institution / organization. Therefore you shall not, at any time thereafter, make available or accessible such confidential information to any other party directly or indirectly.

9. Emoluments

You will receive **Rs. 25,000/-** per month as consolidated salary. Which will be subjected to statutory deductions as per applicable norms. No other allowances will be admissible.

10. General

1. You will be bound by any rules, regulations and orders of the Institutions promulgated time to time.
2. As this is a full time employment, you will not accept any other employment (Full or Part Time) during the employment period with us.
3. You should be always alive to the responsibilities, duties and dignities attached to this appointment and should conduct yourself accordingly. It is understood that you should not conduct yourself with raising of collective demands and shall not conduct yourself in any manner amounting to breach of confidence reposed in you or inconsistent with the position of responsibility occupied by you.
4. Any variation of the above terms and conditions will not be valid unless expressed in writing.
5. You are requested to give written consent If above terms are acceptable to you.

You are further advised to submit following documents at the time of joining.

Copies of degrees and mark sheets.

Copy of age proof.

A copy of CV.

Thanking you,

Yours truly,

T. K. Ghosh
(Executive Director)

Cc: to the Director, Siliguri Institute of Technology
Cc: to the HR Department, Siliguri Institute of Technology
Cc: to the Accounts Department, Siliguri Institute of Technology



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

Date: 12.02.2020

Ref. No. – SIT/DESH (Chem)/AP/RL/EC/2020/01

Dr. Debabrata Moitra
Assistant Professor
Department of Engineering Science & Humanities (Chemistry)
Siliguri Institute of Technology

Sub: Revised Terms of Service

Sir/Madam,

As per decision of the Competent Authority we are pleased to revise your service with effect from 01.02.2020.

The revised terms of appointment are as mentioned below:

Designation	: Assistant Professor
Department	: Engineering Science & Humanities (Chemistry)
Emoluments	: Rs. 30,000/- consolidated per month
Tenure	: Contract Extended upto 30.06.2021
With Effect From	: 1 st February 2020
Valid Upto	: 30 th June 2021

Your performance will be reviewed after 30th June 2021. Depending upon satisfactory performance report, the terms of service will be revised accordingly.

You have to undertake R&D activities, Publications, Govt. Funded projects with whole hearted initiative for your career development & development of the institution as well.

You are advised to take whole hearted initiative for projects & publications involving aspiring students. You must attend Faculty Development Program periodically with due approval from the College Authority.

All other terms & conditions will remain unaltered as mentioned in your previous letter.

Thanking you,
Yours truly,

(T. K. Ghosh)
Executive Director

Cc: The Director, Siliguri Institute of Technology
Cc: Accounts Dept., Siliguri Institute of Technology
Cc: HR Dept., Siliguri Institute of Technology



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silsig@satyam.net.in

Date: 27.03.2019

Ref. No.-SIT/DESH (Phy)/AP/NA/2019/01

Dr. Manjima Bhattacharya
C-31, Diamond Park, Joka, Kolkata-700104
Ph. No.- 09433816837

Madam,

This refers to your application and subsequent interaction. We are pleased to offer you an appointment as **Assistant Professor, Department of Engineering, Science & Humanities (Physics)** subject to the following terms and conditions:

1. Position

Assistant Professor, Department of Engineering, Science & Humanities (Physics).

2. Posting

You will be posted at **Siliguri Institute of Technology**. Your schedule working days will be as per norms of the institution.

3. Joining & Reporting

You are advised to join on or after 01.04.2019. You will report to the HOD, Engineering, Science & Humanities, Siliguri Institute of Technology, or any other supervisor which will be communicated to you subsequently.

4. Role & Responsibilities

You will work as faculty member in the engineering college / institute as per directives of the Competent Authority.

Your roles and responsibilities including working hours as faculty will be guided as per AICTE and MAKAUT norms.

In addition / substitution to this, the authority may give you the other assignments such as (but not limited to) developing course materials, training materials, R&D, consultancy etc.

5. Tenure

You will be under probation for 1 (One) year from the date of joining. Your performance will be reviewed on completion of one year service. On successful completion of one year of service, further extension of service/ regularization of service will be considered depending on your satisfactory performance reviewed by the competent authority.

6. Separation

If required, your services are terminable by either party giving one month notice to the other or salary in lieu of notice. Either party need not assign any reasons for such termination.

However in case of breach of the disciplinary rules of the organization or misconduct or breaking the confidentiality of the organization, your services are terminable with immediate effect in addition to further legal actions if deemed to be suitable. In such event, it would not be necessary for the organization to give you either any notice or salary in lieu of notice whatsoever.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009

Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

7. Tour and Travel

You may be required to undertake travel for the work of the Institute as and when necessary.

8. Confidentiality

In the course of employment with the Institution, by virtue of the position held by you, you may acquire knowledge regarding the Institutions tailor made process, method of operation, marketing plan and operational practice or any other information which are not in the public domain. Such confidential knowledge however obtained by you, shall not be disclosed or allowed to be disclosed to other parties in the interest of the Institution / organization. Therefore you shall not, at any time thereafter, make available or accessible such confidential information to any other party directly or indirectly.

9. Emoluments

You will receive **Rs. 25,000/-** per month as consolidated salary. Which will be subjected to statutory deductions as per applicable norms. No other allowances will be admissible.

10. General

1. You will be bound by any rules, regulations and orders of the Institutions promulgated time to time.
2. As this is a full time employment, you will not accept any other employment (Full or Part Time) during the employment period with us.
3. You should be always alive to the responsibilities, duties and dignities attached to this appointment and should conduct yourself accordingly. It is understood that you should not conduct yourself with raising of collective demands and shall not conduct yourself in any manner amounting to breach of confidence reposed in you or inconsistent with the position of responsibility occupied by you.
4. Any variation of the above terms and conditions will not be valid unless expressed in writing.
5. You are requested to give written consent If above terms are acceptable to you.

You are further advised to submit following documents at the time of joining.

Copies of degrees and mark sheets.

Copy of age proof.

A copy of CV.

Thanking you,

Yours truly,

T. K. Ghosh
(Executive Director)

Cc: to the Director, Siliguri Institute of Technology
Cc: to the HR Department, Siliguri Institute of Technology
Cc: to the Accounts Department, Siliguri Institute of Technology



Siliguri Institute of Technology

WOMEN'S POLYTECHNIC CAMPUS
DABGRAM, SILIGURI, DARJEELING
TEL: 0353-~~538268~~ 538860 [F]

Ref. No. SIT/ESTB/67/2000/PF-31/473

Date..... 02.08.2000

From : Prof. (Dr.) G. C. Kakoti, B.E., M. Phil (London),
Ph.D. (Roorkee), F.I.E. (India),
Principal.

To: Mr. Mitul Ranjan Chakraborty,
C/o : Priya Ranjan Chakraborty,
East Vivekananda Pally,
P.O. : Rabindra Sarani,
Siliguri, Darjeeling - 734 406.
Ph. No. : 0353 - 538268 (R)

Sub. : Appointment Letter

Dear Mr. Chakraborty,

With reference to your application and subsequent interview, we are pleased to inform you that you have been selected for appointment to the post of a Lecturer in Electrical Engineering temporarily on contract basis in this Institute.

This appointment is initially for a period of three months with effect from the date of your joining and will be reviewed at the end of the period. Your consolidated salary will be Rs. 6000/- per month. The present appointment is terminable, without showing any ground, with one month's notice from either side or on payment of a month's salary in lieu of notice.

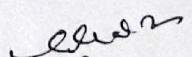
You are requested to join the post with immediate effect. You will have to abide by the service rules and regulations of the college now existing and as may be framed and /or amended from time to time.

In case the terms are acceptable to you, please sign the copy of this offer letter and submit the same to the undersigned for record, along with attested copies of all testimonials and certificates.

Welcoming you to our Institute.

Thanking you,

Yours faithfully,


(Prof. G.C. Kakoti)
Principal, SIT



Siliguri Institute of Technology

WOMEN'S POLYTECHNIC CAMPUS
DABGRAM, SILIGURI, DARJEELING
TEL: 0353-533722[SIT Extn.]

SIT/APPT/F-55/2000/67

Ref. No.....

Date: 27.02.2000

From : Prof. (Dr.) G. C. Kakoti, B.E., M. Phil (London),
Ph.D. (Roorkee), F.I.E. (India),
Principal.

To: Mr. Jayanta Basu,
C/o Mr. R. B. Basu
Sukna Railway Station,
Sukna,
Darjeeling.

Sub. : Appointment Letter

Dear Mr. Basu,

With reference to your application dated 20.02.2000 and subsequent interview, we are pleased to inform you that you have been selected for appointment to the post of a Lecturer in this Institute.

This appointment is initially for a period of one year with effect from the date of your joining and will be reviewed at the end of the one year. During this period you are in the scale of Rs. 8000/- to 13500/- plus other allowances admissible, as per Institute rules subject to statutory deductions, if any. The present appointment is terminable, without showing any ground, with one month's notice from either side or on payment of a month's salary in lieu of notice.

You are requested to join the post with immediate effect. You will have to abide by the service rules and regulations of the college now existing and as may be framed and/or amended from time to time.


In case the terms are acceptable to you, please sign the copy of this offer letter and submit the same to the undersigned for record, along with attested copies of all testimonials and certificates.

We may utilise your service in any other manner as and when necessary for the any other service related to the Institute for which no extra remuneration will be paid.

Welcoming you to our Institute.

Thanking you,

Yours faithfully,


(Prof. G.C. Kakoti)
Principal, SIT



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

30 June 2008

Ms. Shraboni Pal
Vill+P.O.-Dhara
Distt.-Bankura

Dear Madam,

We are pleased to offer you a position as **Lecturer** in the **Electrical Engineering** at **Siliguri Institute Of Technology**. The appointment is as per the following terms and conditions:

- | | |
|------------------------------|---|
| 1) Date of joining | You are advised to join on or immediately after 1 st July 2008. |
| 2) Tenure | The appointment will be contractual & valid for 2 years i.e upto 30.06.2010. |
| 3) Place of Posting/Schedule | You will be posted in Siliguri Institute of Technology. schedule working days will be six days per week. |
| 4) Salary & Allowances | You will receive Rs.8000/-per month as consolidated pay. No other admissible allowances will be entitled during probation period as per the rules of the Institute. |
| 5) Physical Fitness | Your appointment is subject to your being found medically fit |
| 6) Termination of employment | Your service is terminable on one (1) month notice from either side during probation period. |
| 7) Reporting | You will be reporting to the HOD, Department of Electrical Engineering at Siliguri Institute Of Technology. |
| 8) Job Responsibilities | <ul style="list-style-type: none">a) Lecturer for the students of Department of Electrical Engineering at Siliguri Institute Of Technology.b) You will also be assigned responsibility in research, project, training programme & other development programme as directed by the management. |



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

9) General

- You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- You will devote your full time, attention and capability in the interest of the Institute.
- You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

10) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

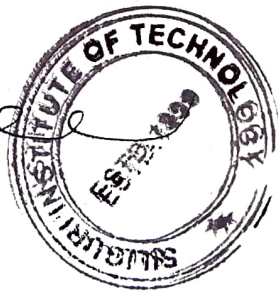
You will please produce at the time of your joining the following:

- all the certificates and mark-sheets in original for verification
- duly attested copies of each of the mark-sheets and certificates for our records
- two copies of recent passport size photographs.

Thanking you,

Yours faithfully,


(T K Ghosh)
Director



Cc: A/C Dept.
Cc: HR Dept.

Received & accepted
Shabani Pal
18/08/08



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone: (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : sisig@satyam.net.in

April 20, 2010

Mr. Manas Kumar Parai
Vill- Kodalia
PS- Kolaghat
P.O.- Bhogpur
Dist- Purba Medinipur
Pin- 721151

Sir,

We are pleased to offer you a position as **Lecturer**, in the **Department of Electronics & Communication Engineering** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

1) Date of joining

You are advised to join immediately.

2) Probation

You would be on probation for 1 year from your date of joining

3) Terms of Probation

On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation

4) Place of Posting/Schedule

You will be posted at **Siliguri Institute of Technology**.
Schedule working days will be six days per week.

5) Salary & Allowances

You will be placed in the scale of **Rs. 8000-275-13500/-** together with other admissible allowances as per the rules of the Institute. The basic is fixed at **Rs.8000/-** (Rupees Eight Thousand Only) per month

6) Physical Fitness

Your appointment is subject to your being found medically fit

7) Termination of employment

Your service is terminable on one (1) month notice from either side during probation period.

8) Reporting

You will be reporting to the **HOD, Department of Electronics & Communication Engineering, Siliguri Institute of Technology**

9) Job Responsibilities

a) Lecture for the students of Department of Department of Electronics & Communication Engineering at Siliguri Institute of Technology.

b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management.



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silsg@satyam.net.in

Date: 01.12.2010

Ref. No: SIT / ECE / F / 01

Name: Mr. Manas Saha

Address: C/o – Mr. Kamdeb Saha,
P. O. – Beltalapark, Balurghat,
Dist. – Dakshin Dinajpur, WB.

Sub: Revised terms of Appointment

Sir,

We are pleased to designate you as **Assistant Professor**, in the **Department of ECE** with retrospective effect from 1st July 2010.

The revised terms are as mentioned below:

Position:
Assistant Professor

Department:
Department of ECE

Emoluments

Pay Band: Rs.15600- 39100

Pay in the Pay Band: Rs. 22320.00

Academic Grade Pay: Rs. 8000.00

You will be entitled to admissible allowances as per rule of the College.

Your next Increment will be due on **01.07.2011** subject to satisfactory performance.

Role & Responsibilities

- As **Assistant Professor** your role & responsibilities in Teaching, R&D, Consultancy, External Projects, Extra Curricular activities and Departmental works will be guided by the AICTE norms.
- You have to take significant role in allied activities like seminars, workshops, publications, faculty Development program etc as part of total quality improvement Programme.
- All the above mentioned components will be given adequate weightage in the annual performance appraisal.



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : sitg@satyam.net.in

General

All other terms of appointment will be guided by the service rules and regulations of the college now existing and as may be framed and / or amended from time to time.

You are further advised to acknowledge the letter by signing the duplicate copy of the letter as token of acceptance.

Thanking you,
Yours faithfully,

A handwritten signature in blue ink, appearing to read 'T K Ghosh'.

(T K Ghosh)
Director

Cc: to the Principal in Charge, Siliguri Institute of Technology



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

February 03, 2009

2009/SIT/AL-L/AECE-08

Ms. Anindita Sinha
158/25, Ramakrishna Pally
P.O + Dist - Malda
PIN - 732101, West Bengal

Madam,

We are pleased to offer you a position as **Lecturer** in the **Department of Electronics & Communication Engineering** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- 1) Date of joining You are advised to join immediately.
- 2) Probation You would be on probation for 1 year from your date of joining.
- 3) Terms of Probation On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation.
- 4) Place of Posting/Schedule You will be posted at **Siliguri Institute of Technology**. Schedule working days will be six days per week.
- 5) Salary & Allowances You will be placed in the scale of **Rs.8000-275-13500/-** together with other admissible allowances as per the rules of the Institute. The basic is fixed at **Rs.8000/-** (Rupees Eight Thousand Only) per month.
- 6) Physical Fitness Your appointment is subject to your being found medically fit.
- 7) Termination of employment Your service is terminable on one (1) month notice from either side during probation period.
- 8) Reporting You will be reporting to the **HOD, Department of Electronics & Communication Engineering** at **Siliguri Institute of Technology**.
- 9) Job Responsibilities
 - a) Lecturer for the students of Department of Electronics & Communication Engineering at Siliguri Institute of Technology.
 - b) You have to prepare complete study materials, question banks, tutorials on regular basis for upload into Techno India Group Learning Management System forever.
 - c) You will also be given regular assignments in management of Learning Management System centrally.
 - d) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

10) General

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)
Director

Cc: A/C Dept.
Cc: HR Dept



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009

Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

July 18, 2009.

Mr. Debojyoti Mishra
P.O- Pandapara, Kalibari,
Jalpaiguri-735132.

Sir,

We are pleased to offer you the position of Lecturer in the **Department of Electronics and Communication Engineering** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

1) Date of joining

You are advised to join in the 1st week of August, 2009.

2) Probation

You would be on probation for 1 year from your date of joining.

3) Terms of Probation

On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation.

4) Place of Posting/Schedule

You will be posted at **Siliguri Institute of Technology**.
Schedule working days will be six days per week.

5) Salary & Allowances

You will receive **Rs.8000/-** per month as consolidated pay. No other admissible allowances will be entitled during probation period as per the rules of the Institute

6) Physical Fitness

Your appointment is subject to your being found medically fit.

7) Termination of employment

Your service is terminable on one (1) month notice from either side during probation period.

8) Reporting

You will be reporting to the **HOD, Department of Electronics and Communication Engineering, Siliguri Institute of Technology**

9) Job Responsibilities

- Laboratory Assistant for the students of Department of Electronics and Communication Engineering, Siliguri Institute of Technology.
- You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management.

checked & approved
Syl
HR office
TIG



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225

Phone : (0353) 2574074 / 4076, Fax : (0353) 2574075, E-mail : silsig@satyam.net.in

August 14, 2006

Mr. Debaditya Kundu
Vivekananda Puram, Ram Krishna Sarani,
Race Course, Jalpaiguri,
Pin: 735101

Dear Sir,

We are pleased to offer you a position as **Lecturer**, in the **Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- 1) Date of joining You are advised to join on immediately after 1st September 2006
- 2) Probation You would be on probation for 1 year from your date of joining
- 3) Terms of Probation On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report.
- 4) Place of Posting/Schedule You will be posted at **Siliguri Institute of Technology**. Schedule working days will be six days per week.
- 5) Salary & Allowances You will be placed in the scale of **Rs. 8000 – 275 – 13500** per month together with other admissible allowances as per the rules of the Institute. The basic is fixed at Rs. 8550/- p.m.
- 6) Physical Fitness Your appointment is subject to your being found medically fit
- 7) Termination of employment Your service is terminable on one (1) month notice from either side during probation period.
- 8) Reporting You will be reporting to the **HOD, Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**.
- 9) Job Responsibilities
 - a) Lecturer for the students of **Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**.
 - b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2574074 / 4076, Fax : (0353) 2574075, E-mail : silslg@satyam.net.in

10) General

: 2 :

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)
Director

Cc: The Principal, Siliguri Institute of Technology

Cc: A/C Dept.

Cc: HR Dept



Siliguri Institute of Technology

HILL CART ROAD, P.O.: SUKNA, SILIGURI, DIST.: DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silsig@satyam.net.in

Date: 01.12.2010

Ref. No: SIT / IT / F / 014

Name: Mr. Asit Barman

Address: Vill – Rangamati, P.O Ramttunga
P.S : Groksadanga , Dist: Cooch Behar
Pin : 735211

Sub: Revised terms of Appointment

Sir,

We are pleased to designate you as **Assistant Professor**, in the **Department of Information Technology**, with retrospective effect from 1st July 2010.

The revised terms are as mentioned below:

Position:

Assistant Professor

Department:

Department of Information Technology

Emoluments

Pay Band: Rs.15600- 39100

Pay in the Pay Band: Rs. 15910.00

Academic Grade Pay: Rs. 6000.00

You will be entitled to admissible allowances as per rule of the College.

Your next Increment will be due on **01.07.2011** subject to satisfactory performance.

Role & Responsibilities

- As **Assistant Professor** your role & responsibilities in Teaching, R&D, Consultancy, External Projects, Extra Curricular activities and Departmental works will be guided by the AICTE norms.
- You have to take significant role in allied activities like seminars, workshops, publications, faculty Development program etc as part of total quality improvement Programme.
- All the above mentioned components will be given adequate weightage in the annual performance appraisal.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

General

All other terms of appointment will be guided by the service rules and regulations of the college now existing and as may be framed and / or amended from time to time.

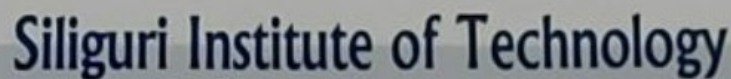
You are further advised to acknowledge the letter by signing the duplicate copy of the letter as token of acceptance.

Thanking you,
Yours faithfully,

A handwritten signature in dark ink, appearing to read 'T K Ghosh', is written over a horizontal line.

(T K Ghosh)
Director

Cc: to the Principal in Charge, Siliguri Institute of Technology



Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

Ms. Sathi Ball
86, Indraprastha
P.O: Hridaypur, Kolkata : 700 127

We are pleased to offer you a position as **Lecturer, Department of Computer Science & Engineering / Information Technology** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- | | |
|------------------------------|--|
| 1) Date of joining | You are advised to join on or immediately after 4 th August 2008. |
| 2) Probation | You would be on probation for 1 year from your date of joining |
| 3) Terms of Probation | On completion of probation period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation |
| 4) Place of Posting/Schedule | You will be posted at Siliguri Institute of Technology . Schedule working days will be six days per week. |
| 5) Salary & Allowances | You will be paid Rs. 8000 as a consolidated pay. On completion of the probation period and subsequent regularization of your service, you will be entitled for other admissible allowances as per the rules of the Institute. |
| 6) Physical Fitness | Your appointment is subject to your being found medically fit |
| 7) Termination of employment | Your service is terminable on one (1) month notice from either side during probation period. |
| 8) Reporting | You will be reporting to the HOD, Department of Computer Science & Engineering / Information Technology at Siliguri Institute of Technology. |
| 9) Job Responsibilities | <p>a) Lecturer for the students of Computer Science & Engineering / Information Technology at Siliguri Institute of Technology.</p> <p>b) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management</p> |



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009

Phone : (0353) 2778003 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

10) General

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

T.K.Ghosh
Director

Cc: The Director, Siliguri Institute of Technology

Cc: A/C Dept.

Cc: HR Dept



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silstg@satyam.net.in

March 15, 2010

Mr. Shuvendu Dey
Sunview Apartments
Ashutosh Mukherjee Road, College Para
Siliguri-734001
West Bengal

Sir,

We are pleased to offer you a position as **Assistant Professor** in the Department of **MBA** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

1) Date of joining

You are advised to join immediately.

2) Probation

You would be on probation for 1 year from your date of joining.

3) Terms of Probation

On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation.

4) Place of Posting/Schedule

You will be posted at **Siliguri Institute of Technology**.
Schedule working days will be six days per week.

5) Salary & Allowances

You will receive **Rs.35000/-** per month as consolidated pay. No other admissible allowances will be entitled during probation period as per the rules of the Institute.

6) Physical Fitness

Your appointment is subject to your being found medically fit.

7) Termination of employment

Your service is terminable on one (1) month notice from either side during probation period.

8) Reporting

You will be reporting to the **Principal** at **Siliguri Institute of Technology**.

9) Job Responsibilities

- Assistant Professor** for the students of Department of **MBA** at **Siliguri Institute of Technology**.
- You have to prepare complete study materials, question banks, tutorials on regular basis for upload into Techno India Group Learning Management System server.
- You will also be given regular assignments in management of Learning Management System centrally.
- You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management.



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734 001
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silsig@satyam.net

10) General

- You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and amended from time to time
- You will devote your full time, attention and capability to the interest of the Institute
- You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade in your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act or omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return us the duplicate copy of this letter duly signed by you as token of your formal acceptance of the offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- all the certificates and mark-sheets in original for verification
- duly attested copies of each of the mark-sheets and certificates for our records
- two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)
Director

Cc: The Principal- Siliguri Institute of Technology
Cc: A/C Dept.
Cc: HR Dept
Cc: Statutory Dept



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2574074 / 4076, Fax : (0353) 2574075, E-mail : silslg@satyam.net.in

February 17, 2005

Mr. Shomnath Dutta
Flat No.: B-1/8 (Phase – 1)
Barasat Housing State
P.O: Noapara, Krishnanagore Road
Barasat
KOLKATA 700 125

Dear Sir,

We are pleased to offer you a position as **Lecturer/Executive** in the **Department of Management Science** at **Siliguri Institute of Technology**. The appointment is as per the following terms and conditions:

- | | |
|------------------------------|---|
| 1) Date of joining | Within 15 days after receipt of this letter. |
| 2) Probation | You would be on probation for 1 year from your date of joining |
| 3) Terms of Probation | On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation |
| 4) Place of Posting | Initially you will be posted at Siliguri Institute of Technology . You are, however, liable to be transferred from one department / unit to another. Management also reserves the right to transfer you to any part in India |
| 5) Salary & Allowances | Your basic pay is fixed at Rs.8000/- p.m. consolidated. You will not be entitled any allowances. |
| 6) Physical Fitness | Your appointment is subject to your being found medically fit |
| 7) Termination of employment | Your service is terminable on one (1) month's notice from either side during probation period. |
| 8) Reporting | You will be reporting to the HOD/Principal of the Siliguri Institute of Technology . |
| 9) Job Responsibilities | (a) Lecturer for the students of Management Science

(b) Other job responsibilities as may be assigned to you from time to time by the Principal |



March 15, 2010

Madam,

1) Date of joining	You are advised to join immediately.
2) Probation	You would be on probation for 1 year from your date of joining.
3) Terms of Probation	On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report, your service in the Institute may be considered for confirmation.
4) Place of Posting/Schedule	You will be posted at Siliguri Institute of Technology . Schedule working days will be six days per week.
5) Salary & Allowances	You will receive Rs.10000/- per month as consolidated pay. No other admissible allowances will be entitled during probation period as per the rules of the Institute.
6) Physical Fitness	Your appointment is subject to your being found medically fit.
7) Termination of employment	Your service is terminable on one (1) month notice from either side during probation period.
8) Reporting	You will be reporting to the HOD , Department of MBA at Siliguri Institute of Technology .
9) Job Responsibilities	<ul style="list-style-type: none"> a) <i>Lecturer</i> for the students of Department of MBA at Siliguri Institute of Technology. b) You have to prepare complete study materials, question banks, tutorials on regular basis for upload into Techno India Group Learning Management System server. c) You will also be given regular assignments in management of Learning Management System centrally. d) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management.

Heard



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

10) General

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time.
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment.

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully,

(T K Ghosh)
Director

Cc: The Principal- Siliguri Institute of Technology
Cc: A/C Dept.
Cc: HR Dept
Cc: Statutory Dept

Received & Accepted
Santana Braha
19/3/10



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silig@satyam.net.in

Dated: 31.07.2010

Mr. Debayan Nandi
"Shri Nitai Kunja", Ward No. XII, 22, Rishi Aurobindo Road,
Hakimpura, P.O.: Siliguri- 734001
Ph No.: 9832012382

Sir,

We are pleased to offer you the position of **Lecturer** in the **Department of MBA** at **Siliguri Institute of Technology, Siliguri**. The appointment is as per the following terms and conditions.

- 1) Date of joining You are advised to join immediately.
- 2) Probation You would be on probation for 1 year from your date of joining.
- 3) Terms of Probation On completion of probationary period, your service in the Institute will be reviewed by a Committee constituted for the purpose and upon receipt of their satisfactory report; your service in the Institute may be considered for confirmation.
- 4) Place of Posting/Schedule You will be posted at **Siliguri Institute of Technology, Siliguri**.
Schedule working days will be six days per week.
- 5) Salary & Allowances You will be placed in the scale of **Rs.3000-275-13500/-** together with other admissible allowances as per the rules of the institute. The basic is fixed at **Rs.8000 /- p.m.**
- 6) Physical Fitness Your appointment is subject to your being found medically fit.
- 7) Termination of employment Your service is terminable on one (1) month notice from either side during probation period.
- 3) Reporting You will be reporting to the **HOD, Department of MBA at Siliguri Institute of Technology, Siliguri**.
- 9) Job Responsibilities
 - a) Lecturer for the students of MBA at Siliguri Institute of Technology, Siliguri
 - b) You have to prepare complete study materials, question banks, tutorials on regular basis for upload into Techno India Group Learning Management System server.
 - c) You will also be given regular assignments in management of Learning Management System centrally.
 - d) You will also be assigned responsibility in research, project, training programmes and other development programme as directed by the Management.



Siliguri Institute of Technology

HILL CART ROAD, P. O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734225
Phone : (0353) 2778002 / 2778004, Fax : (0353) 2778003, E-mail : silsig@sahyam.net.in

10) General

- a) You will have to abide by the service rules and regulations of the Institute now existing and as may be framed and / or amended from time to time
- b) You will devote your full time, attention and capability in the interest of the Institute.
- c) You will not take any interest or engage yourself directly or indirectly in any other business and/or do any trade on your account.

11) Confidentiality

You will treat as "Strictly Confidential" the affairs of the Institute as you may be cognizant in the due course of your work responsibilities. In rendering your service you will ensure that the interest of this Institute is protected at all times and you will not in any way do anything or commit any act of omission which is likely to affect the interest of the Institute adversely in any manner whatsoever.

If the above-noted terms and conditions of the employment are acceptable to you, please return to us the duplicate copy of this letter duly signed by you as token of your formal acceptance of this offer of employment

You will treat these terms and conditions of your employment as confidential.

You will please produce at the time of your joining the following:

- (i) all the certificates and mark-sheets in original for verification
- (ii) duly attested copies of each of the mark-sheets and certificates for our records
- (iii) two copies of recent passport size photographs.

Thanking you,

Yours faithfully

(T K Ghosh)
Director

Cc: Principal-In-Charge, Siliguri Institute of Technology, Siliguri.
Cc: Acct Dept.
Cc: HR Dept.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silsig@satyam.net.in

Date: 01.12.2010

Ref. No: SIT / MBA / F / 05

Name: MR. DEBAYAN NANDI

Address: SHRI NITAI KUNJA, HAKIMPARA, 22, RISHI AUROBINDO ROAD, WARD NO XII
DARJEELING-734001

Sub: Revised terms of Appointment

Sir,

We are pleased to designate you as **Assistant Professor**, in the Department of MBA with retrospective effect from 1st July 2010.

The revised terms are as mentioned below:

Position:

Assistant Professor

Department:

Department of MBA

Emoluments

Pay Band: Rs.15600- 39100

Pay in the Pay Band: Rs. 15600/-

Academic Grade Pay: Rs.6000/-

You will be entitled to admissible allowances as per rule of the College.

Your next Increment will be due on **01.07.2011** subject to satisfactory performance.

Role & Responsibilities

- As **Assistant Professor** your role & responsibilities in Teaching, R&D, Consultancy, External Projects, Extra Curricular activities and Departmental works will be guided by the AICTE norms.
- You have to take significant role in allied activities like seminars, workshops, publications, faculty Development program etc as part of total quality improvement Programme.
- All the above mentioned components will be given adequate weightage in the annual performance appraisal.



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

General

All other terms of appointment will be guided by the service rules and regulations of the college now existing and as may be framed and / or amended from time to time.

You are further advised to acknowledge the letter by signing the duplicate copy of the letter as token of acceptance.

Thanking you,
Yours faithfully,


(T K Ghosh)
Director

Cc: to the Principal in Charge, Siliguri Institute of Technology



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silslg@satyam.net.in

Date: 01.12.2011

Mr. Debayan Nandi
Assistant Professor
Department of MBA
Siliguri Institute of Technology
Sukna, Salbari, Siliguri

Sub: Confirmation of service

Sir,

The Appraisal Committee has duly reviewed your performance and we are pleased to confirm your terms of service as **Assistant Professor** in the **Department of MBA** at **Siliguri Institute of Technology** with effect from **01-07-2011**.

All other terms and conditions will remain unaltered.

Thanking you,

Yours faithfully,

(T.K.Ghosh)
Director

Cc: The Principal, Siliguri Institute of Technology
Cc: A/C Department
Cc: HR Deptt.

Arish. Dutta



Siliguri Institute of Technology

HILL CART ROAD, P.O. : SUKNA, SILIGURI, DIST. : DARJEELING - 734009
Phone : (0353) 2778002 / 8004, Fax : (0353) 2778003, E-mail : silsg@satyam.net.in

Date: 13.09.2017

Mr. Debayan Nandi
Assistant Professor
Department of Business Administration
Siliguri Institute of Technology

Sub: Change of AGP

Sir,

As per decision taken by the Competent Authority we are pleased to revise your Academic Grade Pay with effect from 01.10.2017

The revised terms of appointment are as mentioned below:

Designation : Assistant Professor
Department : Business Administration
Academic Grade Pay : Rs. 7,000/-

All other terms and conditions will remain unaltered as mentioned in your previous letter.

Thanking you,

Yours truly,

T. K. Ghosh
(Executive Director)

Cc: to the Director, Siliguri Institute of Technology
Cc: to the HR Department, Siliguri Institute of Technology
Cc: to the Accounts Department, Siliguri Institute of Technology